

Responsibilities

Employers	Workers
<ul style="list-style-type: none">• Develop, implement and maintain a Road Safety Policy for your organisation and embed it within your existing WHS policies.• Purchase and maintain a safe and roadworthy fleet.• Monitor and supervise work-related travel.• Ensure workers are competent to travel (for example, valid licence and comfortable driving type of vehicle) and are not impaired (for example, not fatigued and have not consumed alcohol or drugs).• Schedule work and associated travel time to account for speed limits, weather, traffic and fatigue management.• Ensure workers are not expected to make or respond to calls when driving and ensure workers only use a mobile phone when secured in a mobile phone holder or connected via the vehicle's Bluetooth.• Ensure workers are educated about safe road behaviours and, if necessary, undertake appropriate road safety training within your organisation.• Review and address all crashes, near misses and infringements relating to work-related travel.• Hold workers accountable for breaches of your Road Safety or WHS Policy.• Facilitate open communication channels where workers can raise issues if they feel unsafe.	<ul style="list-style-type: none">• Ensure you have the required driver/rider licence for the vehicle you will be driving/riding and that this licence is valid (that is, not expired or suspended).• Plan your journey and notify your manager of your intended route and estimated time of arrival.• Check the vehicle before starting your journey.• Refrain from driving/riding if tired.• Do not drive/ride if you've consumed alcohol or drugs, or if you're impaired by medication.• Follow all road rules.• Always stay under the speed limit, follow advisory speed signs and drive to the conditions.• Avoid the use of a hands-free mobile phone while driving/riding and never use a hand-held mobile phone.• Pull over and rest in a safe place if tired, ideally have a 15 to 20 minute nap.• Take extra care around heavy vehicles.• Report any crashes or near misses when travelling for work.• Stop travelling and tell your employer if you feel unsafe at any time.